

COMMITTEE ON HUMAN RESOURCES/INSURANCE

July 18, 2005

5:30 PM

Chairman Shea called the meeting to order.

The Clerk called the roll.

Present: Aldermen Shea, Sysyn, Garrity, Forest

Absent: Alderman DeVries

Messrs.: V. Lamberton, J. Brisbin

Chairman Shea addressed Item 3 of the agenda:

Communication from Virginia Lamberton, Human Resources Director, on behalf of Fred Rusczek, Public Health Director, requesting three changes at the Health Department as follows:

- 1) reclassify a vacant Public Health Specialist II position (salary grade 19) to a Community Health Supervisor (salary grade 23)
(Note: fully funded by a grant, no general funds needed.);
- 2) reclassification of Community Health nurses from salary grade 17 to salary grade 18
(Note: funds available in Health Department budget);
- 3) establishment of a half-time Custodian position

Alderman Sysyn moved to approve the request to reclassify a vacant Public Health Specialist II to a Community Health Supervisor, reclassify Community Health nurses from salary grade 17 to 18, and establish a part-time Custodian position. Alderman Forest duly seconded the motion. Chairman Shea called for a vote. There being none opposed, the motion carried.

Chairman Shea addressed Item 4 of the agenda:

Communication from Virginia Lamberton, Human Resources Director, on behalf of Tom Bowen, Water Works Director, requesting approval of a new Electrician II position as a result of the upgrade and expansion of the water treatment plant.

Alderman Forest moved to approve the request for a new Electrician II position at the Water Works Department. Alderman Garrity duly seconded the motion. Chairman Shea called for a vote. There being none opposed, the motion carried.

NEW BUSINESS

Ms. Lamberton stated unfortunately Director Brisbin didn't have the chance to get me this information in time to make the agenda, but it is a very simple request to establish a part-time 10-hour per week Assistant Librarian position at the Library. I am sure Director Brisbin will be happy to give you any particulars that you might need in relationship to that.

John Brisbin, Library Director, stated we have been asking for some help with an Assistant Librarian to help with programming in our annual budget for seven or eight years and have never been granted that help. At this time we have a retiring Assistant Librarian who has sufficient tenure so we can replace at a lower level and have 10 hours for a new person within our allocation and can carry it on next year with the same deal. It will offer us some relief. We do all of our programs without any specialized help such as they have in Nashua and other libraries. This would be a big help especially as we bring in the big author in the spring and as we do our summer programs that we have every Thursday in the park. This person would help with flyers and networking with the media and so forth.

On motion of Alderman Garrity, duly seconded by Alderman Forest it was voted to approve the request for a part-time Assistant Librarian position at the Library.

TABLED ITEM

5. Communication from Joan Porter, Tax Collector, relating to part-time employees.
(Originally tabled 12/07/2004. Retabled 01/04/2005 pending a report on the fiscal impact from Human Resources.)

This item remained on the table.

There being no further business, on motion of Alderman Garrity, duly seconded by Alderman Sysyn it was voted to adjourn.

A True Record. Attest.

Clerk of Committee